

Volunteer Initiated Community Events – Budget Template

How much money do you hope to raise? Try to maximize the number of ways you can raise funds during the event. Ticket sales, registration fees, pledge forms, and prize draws are all great ways to raise funds. Consider your audience when setting participation fees, product prices, and goals. Be sure to tell everyone how much you are hoping to raise. Use the template provided below to help you identify all potential income and expenses.

PROPOSED BUDGET

All costs to come out of the proceeds or to be paid by the event organizer.

A. Total Expected Income:

(i.e. donations, auction, ticket sales, food & beverage sales, etc.)

A. \$ _____

B. Expenses

(include costs such as advertising, food, entertainment, rentals)

B. \$ _____

C. Anticipated Net Proceeds

(A minus B equals C) C. \$ _____

D. Amount/Percentage of Net Proceeds

(to be given to CHF MB) D. \$ _____

In an effort to maintain transparency to our donors and supporters, we request that any event advertised as being help in support of Children's Hospital Foundation of MB should not have expenses that exceed 50% of gross proceeds. At a minimum, 50% of gross proceeds should benefit Children's Hospital Foundation of MB.

Please be advised that by publicly naming the Children's Hospital Foundation of MB as the benefactor of your event or promotion you are required to donate the amount you have specified on our behalf. The Children's Hospital or Children's Hospital Foundation is not responsible for any financial losses. We appreciate your support and effort in making difference.

